



WARRIOR WATCH

Before and After School Program Policy

Mrs. Crane will be in charge of our before and after school program. The before school program will operate from 6:45-7:45 a.m. The after school program will operate from 3:15-5:15 p.m., Monday through Friday. Please be sure to review the information below and keep it for future reference. Mrs. Crane can be reached by e-mail at cranee@ncp.k12.in.us

1. My child(ren) is (are) not allowed to come and go freely from the program site.
2. I must maintain communication with Mrs. Crane about my child(ren) and keep her informed of any pertinent changes.
3. If a medical emergency arises, the before or after school supervisor or staff will first attempt to contact me. If I cannot be reached, I authorize the child's doctor to be contacted. I also give permission to contact individuals in case of an emergency if I cannot be reached. If the emergency is such that immediate hospital attention is deemed necessary, the staff may take my child to the hospital or emergency care facility. I will be responsible for all costs incurred.
4. The program will operate until 5:15 p.m. The program will not operate on days when school is dismissed early due to any reason. Please be sure the classroom teachers are informed about what your child(ren) is (are) to do if this situation occurs.
5. I understand that it is required that I pick up no later than 5:15 p.m.
6. Complete the attached form and return it to the school office.

I have reviewed the Warrior Watch program policy with my child(ren).

Parent Signature

Warrior Watch Before & After School Program

Student Information Sheet

Please complete the chart below to indicate when your child will be attending the program.

Child's Name	Grade	Before School Only	After School Only	Both Before & After	Mon	Tues	Wed	Th	Fri

Parents' Names (or Guardians) _____

Address _____

Cell Phone Numbers # _____

Work Telephone # _____

Emergency Contacts:

Name _____ Telephone # _____

Name _____ Telephone # _____

Name _____ Telephone # _____

Doctor _____ Telephone # _____

Weekly Payment: _____

The **Warrior Watch** program is designed to provide students with a supervised environment from 6:45 in the morning until 5:15 after school during the 2020-2021 school year.

Before School Procedures:

- Students are asked to arrive at school no earlier than 6:45 a.m. The door will not be unlocked until 6:45 a.m. Parents/guardians are not allowed in the building.
- Students will enter the building from the door outside the 3rd/4th gr wing. Door #13.
- Morning Warrior Watch will take place in Mrs. Crane's room, Room 15 or Mrs. Powell's room, Room 13.
- Students will be dismissed to breakfast or other school staff supervision at 7:45 a.m. At no time should students wander in other parts of the building.
- The cost of the morning program is \$2 per day per child to be paid on a weekly basis on Mondays.
- Parents are asked to carefully monitor weather conditions in the winter. Do not send your child to school early if it appears that school could be delayed or cancelled. Warrior Watch is not available on days school is delayed.

After School Procedures:

- The afternoon program will operate only on full days and will not be available when students are dismissed early due to bad weather.
- Students will be dismissed by their classroom teacher to the Warrior Watch room, Room 16, at 3:15.
- During Warrior Watch time, students may do homework, read, play board games and computer, have recess, and occasionally watch a movie. Due to limited staffing, your child(ren)'s homework may not be completely finished during this time.
- Students may bring a snack. A snack will not be provided. Water bottles will be provided to students.
- Students are to be picked up no later than 5:15 (a fee of \$5 for every 5 minutes will be charged after 5:15). Parents are not allowed in the building. A phone number will be posted on Door 13 at pickup. Door 13 is the door outside the 3rd/4th gr wing.
- The cost of the afternoon program is \$4 per day per child. Payment is expected to be paid on a weekly basis on Mondays.

Mrs. Crane will be supervising the program. Mrs. Crane is a third grade teacher at TRES. She, or her staff, will provide a safe, educational, and fun atmosphere for your child. Please abide by the following rules during Warrior Watch.

1. Children are to be dropped off and picked up at the specified times.
2. Children are required to follow the same behavior guidelines used in school and follow the rules set forth in the school handbook.
3. A "Three Strikes You're Out" approach will be used when children do not make appropriate behavior choices. Parents will be notified if their child receives a strike.

We feel so fortunate to have this program available. We know you and your child will follow these guidelines so the program will be successful for all. If you have any questions, please call the school.